

CALL FOR PROPOSALS

TRANSPARENCY INTERNATIONAL PPA EVALUATION

The Transparency International Secretariat (TI-S) is seeking a consultant to carry out an evaluation of its Partnership Programme Agreement (PPA) 2008-2011 with the UK Department for International Development (DFID).

Background

Transparency International is the global civil society organisation leading the fight against corruption. Through more than 90 chapters worldwide and an international secretariat in Berlin, Germany, TI raises awareness of the damaging effects of corruption and works with partners in government, business and civil society to develop and implement effective measures to tackle it.

Partnership Programme Arrangements (PPAs) were introduced by DFID in 2000. These new models of CSO support allowed DFID to enter high level strategic partnerships with some of the most trusted and respected civil society organisations (CSOs) with whom DFID shared common goals and objectives.

PPAs provided the holders with longer term, unrestricted strategic funding in support of mutually agreed outcomes, enabling them to undertake those potentially higher yielding areas of their work which were innovative and higher risk but were, as a result, often under-funded.

The Transparency International - Secretariat (TI-S) first received DFID PPA support in 2006. The current Programme Partnership Arrangement (PPA) commenced 1 April 2008 and is due to end on 31 March 2011.

The agreed purpose of the Transparency International PPA 2008 – 2011 is to reduce corruption and keep the fight against corruption inside the world's agenda. The PPA can be downloaded from the DFID website - <http://www.dfid.gov.uk/working-with-dfid/funding-opportunities/not-for-profit-organisations/ppas/ti/>

Purpose and Scope

The purpose of the evaluation is to evaluate how far the Transparency International - Secretariat has gone towards achieving the mutually agreed outcomes as stated in the PPA performance framework. The evaluation will also derive lessons which will enable TI to inform its future strategies, programmes, approaches and set-up. The evaluation will assess how the unrestricted and strategic nature of the PPA funding agreement have benefitted DFID and TI.

The target audience and main users of the findings of the evaluation will be the Transparency International Secretariat and the Civil Society Team at DFID. However, Transparency International partners and other stakeholders may also benefit from the findings (this could include but is not limited to southern partners of Transparency International, other donors, other parts of DFID, fellow PPA holders).

In terms of scope, the evaluation will focus only on the most recent PPA period ie 1 April 2008 to present therefore it should cover developments in Transparency International's strategies, programming, structure and context over this time frame.

Methodology

Using the most recent agreed version of the Transparency International - Secretariat PPA performance framework and the agreed PPA baseline, the successful bidder will:

- arrange and chair series of meetings/interviews with Transparency International - Secretariat staff to review and assess the range of initiatives that were selected for support from the PPA and an evaluation of their contribution to the achievement of the agreed outcomes of the PPA.
- undertake a review of reports received by the Transparency International - Secretariat from its chapters
- review a range of evaluations of Transparency International - Secretariat supported initiatives
- undertake interviews/survey of a range of stakeholders from TI's partners, DFID policy teams and country offices, etc
- interviews/survey with a selection of key partners by a range of means including tele/videoconference interviews and meetings with and visits to two chapters.
- Review the annual PPA Self-Assessment reports which Transparency International - Secretariat has submitted to DFID since 2008.
- Review other TI-S reports, including TI-S implementation reports.

An estimated 35 working days have been allocated for this evaluation.

Skills and Qualifications

The successful bidder will be expected to have:

- A strong understanding and experience in evaluation methodology and practise
- A comprehensive background in working with civil society organisations in the field of international development and/or good governance.
- Excellent written and verbal communication skills in English

Outputs

The successful bidder will be expected to produce a report of no more than 20 pages of A4, in Plain English. This report will be written in a format which is easily accessible to all stakeholders.

This report will follow the following format:

1. Summary section (approx 2 pages). This summary will focus on the main findings and will specifically state how far the evaluator feels Transparency International - Secretariat has gone towards achieving the mutually agreed outcomes as stated in the PPA performance framework.
2. An Introductory section (approx 2 pages) which should include the methodology used in undertaking the evaluation.
3. A section on Results (approx 6 pages) – this section should include (i) results, including impact, of Transparency International - Secretariat activities ‘on peoples’ lives’ including any specific impacts on gender relations and social exclusion issues (ii) results, including impact, of Transparency International - Secretariat on relevant policy issues (iii) the impact of the PPA on the overall organisational development of Transparency International - Secretariat. It should also comment on the overall health of Transparency International - Secretariat monitoring and evaluation systems.
4. A section covering Value for Money (approx 3 pages). In this section the evaluator will provide specific evidence to show whether or not the Transparency International - Secretariat is able to show value for money for DFID’s PPA inputs. This should include specific details about the organisation’s procurement processes and procedures, and measures in place to manage overall fiduciary risk.
5. A section covering Lesson Learning (approx 3 pages). This section will highlight lessons learned throughout the 3 year PPA period and how/whether these have been taken up across the Transparency International - Secretariat.
6. A section on Issues to be addressed (approx 2 pages). This section will highlight any specific issues which arose during the evaluation which the evaluator feels need to be addressed by Transparency International - Secretariat and/or DFID.

In submitting the final report we would ask that you include annexes which contain

- details of the final agreed TORs
- a list of people and organisations interviewed
- a list of documentation reviewed
- a timeline of the evaluation process

Timetable

The successful bidder will be expected to produce an initial draft report for discussion with Transparency International - Secretariat by no later than 31 October 2010.

The successful bidder will be expected to produce a final report, agreed with Transparency International - Secretariat, for submission to DFID. The Transparency International - Secretariat will submit this finalised evaluation report to DFID, together with a 4 page management response, by no later than 30 November 2010.

Submission of proposals

Proposals including a work plan and detailed budget, proposed approach, curriculum vitae, examples of similar work, and availability, should be received by Ronald Visser no later than COB CET **30 June, 2010** and should be send to ppa-evaluation@transparency.org