



FOUNDATION ФОНДАЦИЈА
OPEN OTBOPEHO
SOCIETY OPICTECTBO
MACEDONIA MAKEDONIJA

CALL FOR EXPERT/EXPERT TEAM FOR FINAL EXTERNAL EVALUATION OF USAID ROMA EDUCATION PROJECT

The Foundation Open Society-Macedonia seeks the services of a Contractor/Evaluator to perform a final evaluation of the Roma Education Project (REP) financed by USAID Macedonia. REP is a ten-year initiative (2004-2014) aimed at improving school performance of participating Roma students through positive interventions at all levels of education (from pre-school to university).

This call invites international evaluation experts (foreign citizens) to submit evaluation designs for final evaluation of REP. The evaluation methodology should primarily include qualitative evaluation methods to assess the effects of the project on key project constituencies.

Deadline for submission the bids: March 14, 2013

Detailed Scope of Work is also available at:

Foundation Open Society Macedonia: www.soros.org.mk

Duty Post: Skopje, Republic of Macedonia

Timeframe for evaluation completion: April-September, 2013

Candidates profile:

- The team should be comprised of team leader (foreign citizen), local expert(s) and local logistics assistant (optional).
- The team leader should have extensive expertise in the area of education and significant international experience (including work in Southeastern Europe) with assessments and/or evaluations of education projects.
- The local expert(s) should have excellent understanding of the Macedonian education system and education of Roma and be able to establish contacts and communicate effectively with the project stakeholder's officials and school representatives.
- The team should have significant experience in evaluating projects and very strong understanding of Roma education/education of vulnerable groups' issues.
- Knowledge of USAID and other donor assistance in the education area is desired.
- The team leader and at least one local team member must be proficient in English.

Special provisions:

- The team leader should submit an individual bid in personal capacity as Contractor and not on behalf of his/her employer (firm, company).
- Identification of local experts/team members will also be the responsibility of the Contractor.
- To avoid conflict of interest, none of the team members should have current or past business relationships with the Roma Education Project.
- All team members will be required to provide a signed statement attesting an absence of conflict of interest, or describing an existing conflict of interest.
- The team shall demonstrate familiarity with USAID's Evaluation Policy: (<http://transition.usaid.gov/evaluation/USAIDEvaluationPolicy.pdf>)

Financial reimbursement-The evaluation budget should not exceed the amount of 45,000 USD in total.

The bid/technical proposal to be submitted to FOSM requires the following documents:

- Evaluation design document that should describe the proposed methodology and evaluation instruments (max. 8 pages);
- Draft of proposed evaluation instruments;
- Description of the evaluation team composition and CVs (Europass format) for the team leader and the local evaluation expert(s), with mandatory contact information for persons that may provide recommendation on their previous evaluation work;
- Sample of past evaluation reports and researches, particularly those related to education of Roma (if available);
- Suggested budget for the evaluation (presented in USD), including gross daily professional fees for the team leader and the local expert(s), costs for two visits of the team leader (airfare-economy ticket, lodging, meals & incidentals, ground transportation in Macedonia and other evaluation-related costs);
- Other supporting documents, if available, such as publications, researches, etc...

Selection criteria:

- Relevant expertise and past evaluation experience with Roma education projects of the team leader and of the entire evaluation team (maximum 40%)
- The quality of the evaluation design methodology and the proposed evaluation instruments (50%)
- Proposed budget (10%)

Deadlines for Submission of Technical proposal

- All interested candidates are invited to send their bids/technical proposals not later than **4 pm CET on March 14th, 2013**, via e-mail, to Spomenka Lazarevska, Roma Education Project CoP at: slazare@soros.org.mk, and to Suzana Pecakovska, Roma Education Project Coordinator at: specako@soros.org.mk, with subject reference: REP Evaluation / Call for External Expert.

FOSM address:
Foundation Open Society - Macedonia
Blvd. "Jane Sandanski" 111
1000 Skopje
Republic of Macedonia
www.soros.org.mk

For questions and further information please refer to the contacts indicated above by February 25, 2013, the latest. Following evaluation of submitted bids, the decision will be communicated via e-mail to all applicants by the end of March 2013. A contract will be agreed upon with the successful party at the beginning of April.