



## Call for Expression of Interest

### In-depth Evaluation of UNCTAD Subprogramme 4 - Technology and Logistics

The Evaluation and Monitoring Unit (EMU) of the United Nations Conference on Trade and Development (UNCTAD) seeks Expressions of Interest (EOI) for the in-depth evaluation of Subprogramme 4 on Technology and Logistics from qualified independent evaluators and evaluation teams of independent evaluators who have proven experience in conducting complex evaluations of research and capacity-building programmes in the areas of: science, technology and innovation; and trade logistics services and transit transport systems. .

Similar to previous Subprogramme evaluations,<sup>1</sup> this evaluation will provide accountability to UNCTAD stakeholders through an independent assessment of Subprogramme relevance, efficiency, effectiveness, impact and sustainability, support evidence-based decision making, provide constructive recommendations and summarize lessons learned in order to enhance the work of UNCTAD in this area.

The evaluator(s) report to the Chief of EMU. In the case of an EOI submission by an evaluation team, a team leader should be identified with extensive experience in leading similar complex evaluations. The team leader would also be supported in the evaluation by two Geneva-based member State delegates from diplomatic missions to UNCTAD.

The evaluator should observe the UNEG guidelines, Norms and Standards<sup>2</sup> for Evaluations in the UN system, as well as UNCTAD's Evaluation Policy<sup>3</sup>, in the conduct of this assignment. The working language for the evaluation is English.

#### 1. Background of Subprogramme 4

The objective of UNCTAD's Subprogramme 4 on Technology and Logistics for the 2016-2017 biennium<sup>4</sup> is as follows:

"To strengthen science, technology and innovation, including information and communications technologies for inclusive development; to support inclusive growth and development through efficient, resilient and sustainable trade logistics services and transit transport systems; and to promote training and capacity-building programmes for local institutions with a view to enhancing the economic development and competitiveness of developing countries and countries with economies in transition"

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<sup>1</sup> Since the launch of the UNCTAD Evaluation Policy in 2011, UNCTAD has carried out Subprogramme evaluations covering the scope of its mandates: Subprogramme 1- Globalization, Interdependence, and Development (in 2012/13), Subprogramme 2- Investment and enterprise (in 2013/14), and Subprogramme 3- International trade (in 2014/15). This evaluation will be the fourth in the series.

<http://unctad.org/en/Pages/About%20UNCTAD/Evaluation%20at%20UNCTAD/Eval-All.aspx>

<sup>2</sup> UNEG Norms and Standards for Evaluation, <http://www.unevaluation.org/document/detail/1914>

<sup>3</sup> UNCTAD Evaluation Policy December 2011,

[http://unctad.org/Sections/edm\\_dir/docs/osg\\_EvaluationPolicy2011\\_en.pdf](http://unctad.org/Sections/edm_dir/docs/osg_EvaluationPolicy2011_en.pdf)

<sup>4</sup> [http://www.un.org/ga/search/view\\_doc.asp?symbol=A/69/6\(Prog.10\)](http://www.un.org/ga/search/view_doc.asp?symbol=A/69/6(Prog.10))

Substantive responsibility for this Subprogramme is vested in the Division on Technology and Logistics (DTL).<sup>5</sup> DTL is organized into the following four thematic areas: (i) Science, technology, innovation and ICTs; (ii) transport and trade logistics; (iii) Customs automation (UNCTAD Automated System for Customs Data- ASYCUDA); and (iv) Knowledge development. The Subprogramme aims to improve the technological capacity, competitiveness in international trade and overall development of developing countries, especially those in Africa and LDCs, as well as LLDCs, SIDS, other structurally weak, vulnerable and small economies, and middle-income countries, according to their needs, and it also attempts to assist transit developing countries, with their special challenges related to designing and implementing resilient and sustainable transport infrastructure and services

For the 2016-2017 biennium, the Subprogramme's regular budget resources include: 50 posts and approximately US\$ 439,500 in non-post resources.<sup>6</sup>

## **2. Scope of the Evaluation**

The evaluation of Subprogramme 4 will cover the period from 2012-2016.

## **3. Timeline of the Evaluation**

The evaluation is expected to start in December 2016 and finish in mid-May 2017. In addition, the evaluation team will present the evaluation findings and recommendations to UNCTAD member States in early September, 2017.

The evaluator(s) would be required to travel to UNCTAD office in Geneva, Switzerland and conduct field missions to beneficiary countries for consultation and data collection between January and April 2017. The final evaluation report will be submitted by 15 May 2017.

## **4. Indicative Budget**

USD 25,000- 30,000 is budgeted for the evaluation fee. The exact fee will be based on the relevant experience and levels of the evaluator(s) and/or the evaluation team based on UN consultancy recruitment rules and procedures.

## **5. Submission of the EOI**

Each EOI should contain a full CV detailing all evaluations conducted by the evaluator(s), and a maximum two page outline of how past experiences are specifically relevant to the evaluation of Subprogramme 4.

Fee structure, tentative indication of the proposed level of efforts and availability should be attached to the EOI. Reference contacts and past evaluation reports for similar work should be provided.

The EOI should be sent to [evaluation@unctad.org](mailto:evaluation@unctad.org) by 23:50 PM on Monday, 31 October, 2016 Geneva time. The reference number EOI-16-01 must be indicated in the EOI and the subject of the email. The EOI must be signed and scanned in color mode.

Short-listed EOIs will be asked to prepare more thorough proposals based on a detailed TOR. EOIs are welcome from both independent evaluators, team of independent evaluators and companies.

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<sup>5</sup> <http://unctad.org/en/Pages/DTL/Technology,-Innovation-and-Trade-Logistics.aspx>

<sup>6</sup> A/70/6 (Sect.12): [http://www.un.org/ga/search/viewm\\_doc.asp?symbol=A/70/6\(SECT.12\)](http://www.un.org/ga/search/viewm_doc.asp?symbol=A/70/6(SECT.12))