



Particip GmbH is an international **consultancy firm**, offering its expertise and know-how to numerous clients including international and bilateral organisations, national governments and the private sector. We are currently one of the leading evaluation consultancies in Europe. Our **major clients** include: European Commission, World Bank, Regional Development Banks, UN agencies, Swiss Development Cooperation, EU Member States' Ministries of Foreign Affairs (e.g. Finland, Sweden).

Our services focus on all sectors and themes related to **international development cooperation**, humanitarian aid and public diplomacy. We carry out a significant number of evaluations focusing on public policies and development cooperation strategies each year, including country-, regional-level and worldwide thematic evaluations as well as budget support and institutional evaluations.

Our Evaluation Team focuses exclusively on such **complex evaluations**. Our portfolio includes several important evaluation framework contracts, individual evaluation assignments, and support to other teams within the company to deliver high quality evaluations. Our Evaluation Team is currently looking for an:

Evaluation Manager (m/f/d) - Junior (1-3 years of exp.)

Projektmanager mit einem Fokus auf Evaluierung

Your tasks include:

- (Supervised) management of complex evaluations, including:
 - Team management and backstopping;
 - Contractual, financial and administrative management;
 - Data and document analysis and visualisation;
 - Written contributions to reports and other outputs;
 - Client relationship management;
 - Any other project management tasks that come up in our daily work.
- Acquisition of evaluation assignments, including:
 - Contribution to technical tenders and methodologies;
 - Budget preparation;
 - Expert identification and recruitment;
 - Contributions to consortium building;
 - Administrative and logistical tender preparation.

Your profile:

- Master's degree in social sciences, economics, international development or related fields
- Knowledge of project management tools & techniques (min. 1 year of relevant work experience)
- Knowledge of international development cooperation
- Strong analytical and drafting skills
- Experience in supporting qualitative and/or quantitative research
- Ability to prioritise and to respect deadlines
- Ability to work independently and to assume responsibility
- Excellent communication and interpersonal skills
- Cultural sensitivity and ability to interact with counterparts of different hierarchy levels
- Excellent command of English (C2) and either French (C1) or Spanish (C1)
- Willingness to learn and develop new skills on a constant basis
- Sound command of Word, Excel, PowerPoint

We offer:

- Full time position based in Freiburg (Germany) with a competitive salary
- 1-year contract with possibility of extension to an unlimited employment contract
- Annual leave entitlements of 6 weeks
- Membership in a dynamic, flat-structured and successful company
- Membership in a competent and highly motivated team
- On-the-job training and skills development

To apply

Please send your application indicating your earliest starting date (cover letter and CV in English, as well as academic and professional supporting documentation, all in one single PDF file) at the latest by 02.04.2019 to:

Lena Fraser-Landmann: jobs@particip.de
Subject „Eval-JPM2019“

Please note: Incoming applications will be screened on a running basis and we may fill the vacancy before the closing date.



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Particip GmbH ist ein internationales Beratungsunternehmen im Bereich der Entwicklungszusammenarbeit. Unser Kundenstamm umfasst internationale und bilaterale Organisationen, Regierungen und den Privatsektor. Als eines der führenden Consultingunternehmen im Bereich von Evaluation arbeiten wir für die Europäische Kommission, die Weltbank, regionale und nationale Entwicklungsbanken, UN-Organisationen, sowie für Institutionen der Entwicklungszusammenarbeit und Außenministerien der EU-Mitgliedsstaaten.

Unsere **Angebote im Evaluierungsbereich** sind auf Entwicklungszusammenarbeit, humanitäre Hilfe und den öffentlichen diplomatischen Dienst spezialisiert. Wir setzen jährlich eine hohe Anzahl an strategischen Evaluierungen um - darunter Länder-spezifische, Regionen-spezifische, und weltweite thematische sowie institutionelle Evaluationen.

Unser **Evaluation Team** konzentriert sich ausschließlich auf solche komplexen Evaluierungen. Unser Portfolio umfasst mehrere große Rahmenverträge, individuelle Aufträge sowie die Firmen-interne Unterstützung anderer Teams in diesem Bereich.

Das Team sucht derzeit nach einem: Projektmanager mit einem Fokus auf Evaluierung.